



Warren H. Jennings, Sr. Union Hall
1771 Joyce Ave. Columbus, Ohio 43219
Phone 614-291-1632 Fax 614-291-8789

American Federation of State, County and Municipal Employees, AFL-CIO

Open Enrollment for ARAG Legal Insurance

Attention: All AFSCME Local 1632 Members

From: Jacqueline Stewart, Treasurer

Date: **JANUARY 23, 2023**

Enrollment:

The enrollment for the ARAG Legal Insurance is from February 1 through February 28, 2023. If you want to enroll in the legal service, starting on February 1, 2023, the information and enrollment forms can be obtained by contacting Union Hall at (614) 291-1632.

The deduction for the 2023 legal service will be **\$22.00** per month. After completing the enrollment form, you need to bring it to the Union Hall or mail it to:

Jacqueline Stewart, Treasurer
AFSCME Local 1632
1771 Joyce Ave.
Columbus, OH 43219

The enrollment form **must be received by Saturday, February 28, 2023.** The legal service deduction will not occur until April 2023.

Withdraw from ARAG Legal Insurance:

February is the only time participants can withdraw from the ARAG Legal Insurance Plan. A letter from the participants must be received by the close of business at 1771 Joyce Avenue, on **Tuesday, February 28, 2023,** indicating that he or she is withdrawing from the ARAG Legal Insurance Plan.

The following information **must be contained in the letter: Name, Home Address, Last four (4) digits of Social Security, and your Division.**